Sir / Madam,

We have the honour to inform you that, at the kind invitation of the Government of Indonesia, the fifth session of the Joint WMO-IOC Technical Commission for Oceanography and Marine Meteorology (JCOMM-5) will be held in Denpasar, Bali, Indonesia, from Wednesday 25 to Sunday 29 October 2017.

Prior to JCOMM-5, the Technical Conference (TECO) “Toward an Integrated Met-ocean Monitoring and Forecasting System” will be held from Monday 23 to Tuesday 24 October 2017, at the same venue. It is aimed at an overview of the advances in marine meteorological and oceanographic (met-ocean) observing systems, data management and services developed during the JCOMM intersessional period.

We would like to take this opportunity to also inform you of a “Women’s Marine Leadership Workshop”, which will take place on Saturday 21 and Sunday 22 October 2017, preceding the TECO and JCOMM-5. In line with the WMO’s policy on gender equality (Resolution 59 (Cg-17)) aiming at a minimum of 30% of women in WMO constituent bodies and their working structures, as well as UNESCO’s global priority on gender equality, I would like to encourage you to nominate female candidates to participate in these events.

In accordance with the Memorandum of Understanding between WMO and IOC regarding regulatory and procedural aspects of the conduct of JCOMM, in which it is agreed that the procedure for accepting an invitation to host a session should be laid down in Regulation 18 and its Annex I of the General Regulations of the WMO, we have the honour to request that, if it is the intention of your country to be represented at this session, a notification should be sent to the Secretariat of the World Meteorological Organization, with a copy to the Secretariat of the Intergovernmental Oceanographic Commission (IOC) of the United Nations Educational, Scientific and Cultural Organization (UNESCO). It would be appreciated if we can receive your notification as soon as possible but no later than 31 May 2017.

To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization
The coordinating bodies for liaison with the Intergovernmental Oceanographic Commission

cc: Permanent Representatives of Members of WMO
Permanent Delegations to UNESCO of IOC Member States (for information)
National Commissions to UNESCO of IOC Member States (for information)
Given the special mandate of the Joint Technical Commission, we would like to draw your attention to the desirability of delegating members, representing both national meteorological and oceanographic institutions, to attend the session.

All meeting documentation will be available at the JCOMM website (www.jcomm.info).

A copy of this letter is being sent to the Permanent Representative of your country with WMO as well as to the Permanent Representative and the National Commission of your country with UNESCO.

Accept, Sir/Madam, the assurances of our highest consideration.

(V. Ryabinin)  
Executive Secretary, IOC  
Assistant Director-General, UNESCO

(P. Taalas)  
Secretary-General, WMO